

### **Admission Notification for the Academic Session 2024-25**

National Board of Examination in Rehabilitation (NBER), RCI has decided that admission to all the RCI's approved Certificate and Diploma level courses for the academic session 2024-25 will be granted directly by the respective training institutes, University departments, National Institutes of DEPwD and CRCs as per the following admission schedule and guidelines:

#### **A. Schedule of Admission:**

<b>S. No.</b>	<b>Descriptions</b>	<b>Dates</b>
1.	Commencement of admission process	15/05/2024
2.	Admission of students by the institute and verification of academic credentials (class 10 <sup>th</sup> and 12 <sup>th</sup> marksheets and certificates, SC, SC, ST, PWD etc., if any) of candidates by the respective training institutes	15/05/2024 to 14/06/2024
3.	Online submission of final data of admitted candidates in the prescribed portal to NBER, RCI by the respective training institute	15/06/2024 to 20/06/2024
4.	Verification of data of admitted students by using Mobile and email OTP	21/06/2024 to 27/06/2024
5.	Vetting of data by the respective examining bodies	28/06/2024 to 03/07/2024
6.	Declaration of course-wise and institute wise list of admitted candidates on RCI website	08/07/2024
7.	Generation of PNR number to all admitted candidates by the NBER, RCI	09/07/2024 to 11/07/2024
8.	Commencement of classes at all training institutes	12/07/2024

**B. Eligibility for Admission:** Minimum entry qualification for admission to certificate and diploma level courses will be 50% marks at class 12<sup>th</sup> examinations from any recognized board of Central/State

Government. However, relaxation in percentage (%) marks in the qualifying examination for the reserved categories to be strictly followed as per the policy of the Central/State Government.

- C. **Admission Committee:** Admission shall be granted by the admission committee constituted by the respective training institute comprising of following members:
- Head of the Training Institute/HoD of the University : Chairperson
  - Principal or its nominee of any nearby Government School : Member
  - Head of any other RCI's approved training Institutes : Member
  - One representative belonging to SC/ST : Member
  - One representative of PwD : Member
- D. Reservation Policy for admission shall be applicable for SC/ST/OBC/PwD/EWS category as per the policy of the concerned State Government/Union Territory. However, preference in admission to RCI approved diploma and certificate level courses to be extended to parents and siblings of PwDs on the basis of percentage of disability with minimum 50% disability- 5 marks and minimum 10 marks 100% disability (Circular F. No: 7-91/RCI/2024 dated 29 February, 2024). (Applicable to first blood relation only)
- E. No request for extension of last date for admission shall be considered under any circumstances.
- F. Admission should be made only for the approved intake and in no case, it should exceed the approved number of seats.
- G. It is the sole responsibility of the head of the training institutes to ensure the transparency in admission process and any litigation in the admission process shall be dealt by the respective training institute only.
- H. Once admission done, no request for change of course and change of institution shall be entertained by the NBER, RCI.
- I. Cost of prospectus and application form charged by any institute can be maximum Rs. 200/- only. However, PwD candidates having UDID card with benchmark disability (40%) are exempted from application fee.
- J. The training institute shall not charge more than the prescribed course fee from the admitted candidates as prescribed by RCI.
- K. Prospective applicants are advised to refer the Council's website with regard to validity of approval of course and intake for admission in the academic session 2024-25 prior to opt any of the training institutions including Government institutions to pursue the course.
- L. Training institutions whose validity of approval is up to and beyond 2024-25 session are only eligible to take admissions to the approved courses only.

M. Deviation on any of the above instructions and guidelines will lead to disciplinary action as per rules and the NBER, RCI shall not be responsible for any unauthorized admission, intake, batches where approval for the current academic session 2024-25 is not granted by the RCI.

**(Dr. Sandeep Tambe)**  
**Deputy Director, RCI**

To,

All the Heads of the RCI approved Institutes/University Department/  
National Institutes/CRCs conducting certificate and diploma level courses

Enclosed:

- (i) Application Form
- (ii) Acknowledgement Slip